

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting**

**Location: Online via Zoom**

**April 4, 2022, 1pm**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:00 p.m.**

CTE Deans: Present: Yolanda Friday, Jeff Laguna (Chaffey College), Doug Benoit (College of the Desert), Matt Barboza (Copper Mountain College), Kevin Stewart, Phil Rawlings, Eric Anthony (Moreno Valley College), Joyce Johnson, Von Lawson, Marilyn Harvey, Hope Farquharson (Mt. San Jacinto College), Jason Parks, Ashley Etchison (Norco College), Biju Raman (Palo Verde College), Shari Yates, Tammy Vant Hul, Thea Quigley (Riverside City College), McKenzie Tarango (Victor Valley College), Julie Pehkonen (IEDRC Chair)

Guests: Wendy Deras (Health ISM); Stephanie Murillo (K14 TAP); Khalid Rubayi (VVC Electronics); Susanne Mata (ICT ISM); Lisa Kiplinger-Kennedy (Business and Entrepreneurship ISM)

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

**Program Recommendation**

**College:** Victor Valley College

**Program Name:** [Electronics Technician I](#)

**Motion:** Benoit moved to recommend Electronics Technician I Certificate of Achievement

**Seconded by:** Etchison

**Comments/discussion:** Khalid Rubayi presented the certificate. In response to aviation/aerospace companies. They requested training because they are always looking for individuals with these skills. The focus is avionics. The certificate also fits in other positions that require electronics (maintenance controller boards) so it is not confined to just aerospace industry.

**Motion Carried?** Yes

**College:** Victor Valley College

**Program Name:** [Electronics Technician II](#)

**Motion:** Benoit moved to recommend Electronics Technician II Certificate of Achievement

**Seconded by:** Etchison

**Comments/discussion:** Same as above. This certificate allows individuals to advance both in the program and in the career field.

**Motion Carried?** Yes

## Other

- How are colleges tracking job placement for ACCJC/accreditation?
  - How are colleges tracking with programs with completers >10?
  - CMCCD--In programs like fire and nursing, faculty are keeping track of all their graduates. The task falls on the counselors.
  - Ashley gets the data from CTEOS from their IR folks.
- Jobspeaker [monthly update](#).
- CCCAOE Leadership Level 1 & 2 -- Level 1 is almost full and Level 2 still has more than a few seats.
- Action item: Vote CTE Faculty for the IEDRC Executive Council
  - Joyce nominated Biju Raman, Yolanda Friday, Ashley Etchison (all three accepted)
  - Joyce also nominated Dan Word and Vanessa Thomas (Julie to contact via email)
- Reminder: Nominations for CTE Deans Committee Chair will be held in May
- Lisa provided an update for Business & Entrepreneurship
- Wendy will be putting on a directors boot camp.
- Ashley asked if colleges have done asynchron.

**Motion:** Tarango moved to approve the minutes for the April 4, 2022 CTE Deans Meeting.

**Seconded by:** Raman

**Motion carried?** Yes

**Next meeting:** May 2 at 1pm.