

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting**

**Location: Online via Zoom**

**October 4, 2021, 1pm**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:02pm**

Present: Crystal Nasio (Barstow College), Doug Benoit (College of the Desert), Matt Barboza (Copper Mountain College), Dan Word (Crafton Hills College), Phillip Rawlings, Eric Anthony (Moreno Valley College), Von Lawson, Marilyn Harvey (Mt. San Jacinto College), Jason Parks, Ashley Etchison (Norco College), Biju Raman (Palo Verde College), Shari Yates, Tammy Vant Hul, Thea Quigley (Riverside City College), Vanessa Thomas (San Bernardino Valley College), McKenzie Tarango (Victor Valley College), Michael Goss (Center of Excellence), Julie Pehkonen (IEDRC Chair), Deb Mustain (CCCAOE Vice President Region, and Diann Thursby (recorder)

Guests: Sigrid Williams (Norco College), Hope Farquharson (Mt. San Jacinto College), Theresa Cici (Victor Valley College), Wendy Deras, Larry McLaughlin, Rebecca Elmore, and Susanne Mata

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

**Program Recommendation**

**College:** Norco College

**Program Name:** [Administration Of Justice](#)

**Motion:** Raman moved to recommend Administration Of Justice Certificate of Achievement and A.S. Degree

**Seconded by:** Thomas

**Comments/discussion:** Overview of the program by Sigrid Williams and history of the certificate and degree. All of the classes have been approved for distance education.

**Motion Carried.**

**College:** Norco College

**Program Name:** [Crime Scene Investigations](#)

**Motion:** Raman moved to recommend Crime Scene Investigations Certificate of Achievement

**Seconded by:** Thomas

**Comments/discussion:** Overview of the program by Sigrid Williams and history of the certificate. All of the classes have been approved for distance education.

**Motion Carried.**

**College:** Riverside City College

**Program Name:** [Digital Forensic Investigation](#)

**Motion:** Parks moved to recommend Digital Forensic Investigation Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Overview of the program. The certificate is a collaboration between ADJ and CIS.

**Motion Carried.**

**College:** Riverside City College

**Program Name:** Crime Scene Investigation

**Motion:** Parks moved to recommend Crime Scene Investigation Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Overview of the program. Updating existing certificate.

**Motion Carried.**

**College:** Riverside City College

**Program Name:** Foundational Culinary Arts

**Motion:** Etchison moved to recommend Foundational Culinary Arts Certificate of Achievement

**Seconded by:** Anthony

**Comments/discussion:** Overview of the program. Stackable certificate.

**Motion Carried.**

## Other

- CCCAOE Updates with Deb Mustain
  - Virtual Conference starts October 12. If you attend the face to face conference you can attend the virtual sessions.
  - Spring conference save the date: April 6-8, 2022 in Sacramento
    - There will possibly be a virtual option too.
  - Requests for presentation proposals open late October for the spring conference
  - Link Deb shared in the chat:  
<https://cccae.org/professional-development/fall-2021-conferences/>
- Updates: [Jobspeaker and LinkedIn Learning](#) (Julie)
  - Julie shared updates and “data” on LinkedIn Learning.
    - 49,900 seats and we have only used 1,886 seats
  - Jobspeaker updates
    - 6,388 companies on Jobspeaker as of 10/4/2021
    - 557 students on the platform (between 11 colleges)
- College Share Out – What (if any) issues have colleges experienced when submitting new program applications to the CCCC?
  - Ashley asked the Deans if anyone had any info on the “Age of Advisory Committee” meeting minutes? No one had feed back.
  - Turn around time on getting programs “through the system”.
    - The consensus of the group was about one year.
  - RDEE updates:
    - Susanne Mata (ICT & Digital Media):
      - Digital Media Educators Conference registration is open. Virtual conference, Oct28-29 Check it out: <https://www.engagez.net/dmec2021#lct=entrance>

- IE ICT/Cyber faculty user group meeting Oct 15, 1-4 pm. All welcome. Register here:  
<https://www.eventbrite.com/e/inland-empire-cisictybersecurity-faculty-user-group-meeting-and-advisory-tickets-172929896977>
- Rebecca Elmore (ECU):
  - Southern California offers free training for our faculty or direct them to Rebecca for more info. Here's the link she posted in the chat: SCE Energy Education Center no-cost training.  
<https://sce.ungerboeck.com/prod/emc00/EventSearch.htm?mid=1>
  - PGE training in energy efficiency. The goal is to roll out in Spring 2022.
- Larry McLaughlin (Advanced Transportation & Logistics)
  - Mobilize California Summit brings together Industry, Policy Makers, and Faculty (statewide conference held in our region). Larry will keep the Deans posted.
- Center of Excellence Update - Michael Goss
  - Update on GIS Map project. Labor Market report next Friday.
- SWP update - No allocation memo as of yet.

**Motion:** Benoit moved to approve the minutes for the October 4, 2021 CTE Deans Meeting.

**Seconded by:** Tarango

**Motion carried.**

**Next meeting:** November 1 at 1pm.