

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting**

**Location: Online via Zoom  
September 13, 2021, 1pm**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:02pm**

Present: Crystal Nasio (Barstow College), Jeff Laguna (Chaffey College), Doug Benoit (College of the Desert), Matt Barboza (Copper Mountain College), Dan Word (Crafton Hills College), Phillip Rawlings, Eric Anthony (Moreno Valley College), Joyce Johnson, Von Lawson, Marilyn Harvey (Mt. San Jacinto College), Jason Parks, Ashley Etchison (Norco College), Biju Raman (Palo Verde College), Shari Yates, Tammy Vant Hul, Thea Quigley (Riverside City College), Vanessa Thomas (San Bernardino Valley College), McKenzie Tarango (Victor Valley College), Michael Goss (Center of Excellence), Julie Pehkonen (IEDRC Chair), Diann Thursby (recorder)

Guests: Theresa Becker (Palo Verde College), Hope Farquharson (Mt. San Jacinto College), Nancy Aguirre, Charles Wilhite (Moreno Valley College), Kenny Melancon (San Bernardino Valley College), Theresa Cici (Victor Valley College), Wendy Deras, Alan Braggins, Rebecca Elmore, Lisa Kiplinger-Kennedy, and Susanne Mata

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

**Program Recommendation**

**College:** San Bernardino Valley College

**Program Name:** Commercial Driver's License (CDL) Orientation And Training

**Motion:** Raman moved to recommend Commercial Driver's License (CDL) Orientation And Training Certificate of Achievement

**Seconded by:** Parks

**Comments/discussion:** Certificate to meet industry needs. The students will gain the knowledge to apply and test for their commercial drivers license.

**Motion Carried.**

**College:** San Bernardino Valley College

**Program Name:** Automotive Clean Vehicle Technology

**Motion:** Raman moved to recommend Automotive Clean Vehicle Technology Certificate of Achievement

**Seconded by:** Parks

**Comments/discussion:** Instruction based on electric and hydrogen vehicle instruction. The certificate will cover alternative fuels (automotive concentration - SBVC already has a heavy equipment "clean fuels" certificate)

**Motion Carried.**

**College:** Riverside City College

**Program Name:** Cosmetology Instructor Training

**Motion:** Etchison moved to recommend Cosmetology Instructor Training Certificate of Achievement

**Seconded by:** Barboza

**Comments/discussion:** 15 unit certificate (two courses). The goal is to make the student more marketable to businesses, private schools, and other community colleges. Need to be a licensed cosmetologist to earn the certificate.

**Motion Carried.**

**College:** Victor Valley College

**Program Name:** Entrepreneurship Certificate

**Motion:** Thomas moved to recommend Entrepreneurship Certificate Certificate of Achievement

**Seconded by:** Rawlings

**Comments/discussion:** Overview of program. The goal is to provide a well rounded curriculum to help the Entrepreneurship student.

**Motion Carried.**

**College:** Moreno Valley College

**Program Name:** Crime And Intelligence Analysis

**Motion:** Tarango moved to recommend Crime And Intelligence Analysis Certificate of Achievement and A.S. Degree

**Seconded by:** Parks

**Comments/discussion:** Overview of program by Nancy Aguirre. The goal is to give a student a well rounded education and get the skill sets needed to go out and do the job. The curriculum will prepare the student for an entry level position as a Crime And Intelligence Analysis. Nancy created the degree and certificate. The California Crime Intelligence Analyst Association reviewed the curriculum and agreed with it.

**Motion Carried.**

**Informational Item:** *The following program received regional recommendation at the July 12, 2021 IEDRC CTE Deans Meeting. The certificate and degree was submitted and approved as one submission, however there are actually five concentrations. To clarify the Emergency Management and Homeland Security Program is both an A.S. Degree and Certificate of Achievement with concentrations in Law Enforcement, Fire Technology, Emergency Medical Services, Cybersecurity, and Leadership.*

**College:** Moreno Valley College

**Program Name:** Emergency Management And Homeland Security

## Other

- CCCAOE Updates with Melody Graveen
- Feedback - [CTE Deans](#) page: what kind of links would be helpful on this page?
  - SWP timeline and link to the SWP page (from Deans page)
- SWP Reminders (Julie)
  - Please return preliminary intents (Req Shared Budget Worksheets)
  - SWP Regional Funds - Expended and encumbered worksheets are due to Sheryl by 9/15
- Round robin "share out":
  - Fall CTE enrollment update

- College of the Desert - The deans discussed enrollment patterns and it appears that students are staying online when given an opportunity.
- Crafton/SBVC - enrollments are down. It appears that CTE enrollments may have improved. Students can choose if they want to be online or in class face to face (High Flex program - lecture and lab live with student participation). SBVC started planning in Spring 202. They are looking at supplying every classroom with the technology to do the High Flex program. Kenny Melancon shared information on the technology faculty is using for their online classes. Students are engaged in the format.
- VVC - No exact numbers for CTE enrollments
- RCC enrollments are low. Plan on offering late start classes in October (60%online 40% face to face)
- Palo Verde enrollment was up but there were some problems with textbooks and that caused numbers to drop.
- MSJC waiting to get exact enrollment numbers
- Norco is using High Flex and Owl.
- College's COVID policies
  - MSJC - BOT vaccine mandates with a November deadline. Spring 2022 required unless there is a medical or religious exemption.
  - COD - Strict entry policy, masking, and social distancing.
  - Chaffey - BOT mandating vaccine. BOT deadline of October 15, 2021. Administration is "working out the details". Spring 2022 onward mask requirements.
  - Palo Verde - no vaccine mandate. Following CAL OSHA mandates.
  - Crafton/SBVC - No vaccine mandate. In class a mask is required.
  - VVC - Students will receive an incentive if they get vaccinated. Mask mandate in all classrooms.
  - Barstow - Vaccine clinics. Masks required inside the classroom.
  - RCCD - BOT issued a vaccine mandate. To be on any RCCD campus or building you must be vaccinated. Those who have the first vaccine need to do weekly testing. Masking is required inside all district locations.

Regional Director Update:

- Wendy Dearas shared that she is hosting a PD six session series (five left) best practices for English language learners (details in the IEDRC newsletter).
- Good of the order:
  - COD Beth Alan Bentley has moved to a faculty position. Doug needs a "All things CTE"/ Budget position". If you have a similar job description, please email info to Doug Benoit.

**Motion:** Benoit moved to approve the minutes for the September 13, 2021 CTE Deans Meeting.

**Seconded by:** Parks

**Motion carried.**

**Next meeting:** October 4 at 1pm.

Meeting adjourned at 2pm