

Inland Empire Desert Regional Consortium CTE Deans Meeting Minutes

Location: Online via Zoom

June 7, 2021, 1pm

Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:01pm

Present: Crystal Nasio (Barstow College), Yolanda Friday (Chaffey College), Dan Word (Crafton Hills College), Melody Graveen, Phillip Rawlings (Moreno Valley College), Joyce Johnson, Von Lawson, Marilyn Harvey (Mt. San Jacinto College), Ashley Etchison (Norco College), Biju Raman (Palo Verde College), Tammy Vant Hul, Shari Yates, Thea Quigley (Riverside City College), Vaness Thomas (San Bernardino Valley College) McKenzie Tarango (Victor Valley College), Michael Goss (Center of Excellence), Diann Thursby (recorder)

Not Present: Matthew Barboza (Copper Mountain College)

Guests: Charles Wilhite (Moreno Valley College) Jonathan Polidano, David Karp, Karin Nelson (Chaffey College), Theresa Becker (Palo Verde College), Karen Cranney (Mt. San Jacinto College); Stuart Egli, Wendy Deras, Rebecca Elmore, Susanne Mata, Larry McLaughlin, and Alan Braggins

Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

Program Recommendation

College: Palo Verde College

Program Name: [Associate Of Science In Nursing \(RN\)](#)

Motion: Graveen moved to recommend Associate of Science in Nursing (RN) (A.S. Degree)

Seconded by: Rawlings

Comments/discussion: Overview of program and process. Goal is to start in Fall 2022. Theresa Becker shared information on the program.

Motion carried.

College: Mt. San Jacinto College

Program Name: [Wine Industry And Hospitality Program](#)

Motion: Raman moved to recommend Wine Industry and Hospitality Program Certificate of Achievement and A.S. Degree

Seconded by: Nasio

Comments/discussion: Karen Cranney shared overview of program. The Temecula wine industry is growing and the program will help support the industry. The goal is to market the program through the wineries. The group discussed the labor market and Michael Goss shared the data supporting that if a student was unable to get a job in the wine industry the student could work in another hospitality industry that served wine.

Motion carried.

College: Chaffey College

Program Name: CAD/CAM Operator

Motion: Benoit moved to recommend CAD/CAM Operator Certificate of Achievement

Seconded by: Nasio

Comments/discussion: Jonathan Polidano gave an overview of the certificate. The certificate and degree will prepare students for an entry level career. The courses are stackable with the Mechanical Drafting certificate and associate's degree.

Motion carried.

College: Chaffey College

Program Name: Bookkeeping

Motion: Etchison moved to recommend Bookkeeping Certificate of Achievement

Seconded by: Raman

Comments/discussion: Karin Nelson and David Karp gave an overview of the program. The courses are stackable.

Motion carried.

College: Chaffey College

Program Name: Accounting For Government And Not-For-Profit Organizations

Motion: Etchison moved to recommend Accounting for Government and Not-For-Profit Organizations Certificate of Achievement

Seconded by: Raman

Comments/discussion: Karin Nelson and David Karp gave an overview of the program.

Motion carried.

College: Chaffey College

Program Name: Payroll And Income Tax Preparer

Motion: Etchison moved to recommend the program modification for the Payroll and Income Tax Preparer Certificate of Achievement

Seconded by: Raman

Comments/discussion: Program modifications not a new course. Karin Nelson and David Karp gave an overview of the program. The certificate will prepare the student for an entry level job.

Motion carried.

College: Moreno Valley College

Program Name: Emergency Management And Homeland Security

Motion: Benoit moved to recommend Emergency Management And Homeland Security Certificate of Achievement and A.S. Degree

Seconded by: Graveen.

Comments/discussion: Overview of program shared by Dr. Charles Wilhite. The question was asked will the program be used to maintain certifications or for a new employee entering the field. The courses will be for both maintaining certifications and career advancement and as well as entry level into the field.

Motion carried with one abstention.

Other

- CCCAOE Updates with Melody Graveen
 - Fall Conference is on (both Face to Face and a virtual option).
 - Here's the link to register: <https://cccao.org/professional-development/fall-2021-conferences/>
 - CCCAOE needs a deputy treasurer. If you are interested please reach out to Melody.
- RDEE updates: Health, Wendy Deras
 - Just finished her second leadership academy and is planning on doing another leadership academy next year.

- SWP Round 6 planning meeting on July 28 at 9am. Contact Wendy for more information.
- RDEE updates: ICT/DM, Susanne Mata
 - Shared brainstorming ideas for Round 6 SWP funding - if you have a makerspace and want to work on a project with Apple reach out to Susanne.
 - Also working on Cyber Security projects for Round 6
 - For your ICT Faculty - June 14-18 virtual IE Cybersecurity community professional development
 - <https://www.eventbrite.com/e/virtual-cybersecurity-community-training-tickets-153545271039>
- Statewide Sector Advanced Manufacturing - Alan Braggins
 - Working on Round 6 SWP funding for a Robotics and Mechatronics project. Goal is to focus on not just sector projects. If you are interested reach out to Alan.
- RDEE updates: ECU - Rebecca Elmore
 - Rebecca shared she has funds for virtual reality professional development that she would like to scale regionally
- RDEE updates: Advanced Transportation & Logistics - Larry McLaughlin
 - IEEP Summit June 10 (Larry will email more info)
 - Registration link to the IEEP Logistics Summit
 - <https://2021socallogisticssummit.eventbrite.com>
- Colleges Updates:
 - RCCD Managers are back at all the colleges. Classified Staff will be back June 16.
 - COD all managers will be back a minimum two days a week. The classified staff are transitioning back.
 - SBVC will be remotely through the summer. Classified staff will slowly come back for the Fall semester.
 - Chaffey managers are back and classified with a staggered schedule and then in the Fall semester transition back.
 - VVC all managers and staff are back. The campus is open for student services. Summer classes are still being offered online. Full reopening in the Fall semester.
 - BCC managers are back next week. Slow roll out for the Fall. They are doing 20% roll out for the Fall semester..
 - Palo Verde managers never left. They are doing a slow roll out and in the Spring they will be back to regular instruction.

Review and Approval of Minutes: June 7, 2021 Meeting

Motion to approve the minutes from the June 7, 2021 Inland Empire Desert Regional Consortium CTE Deans meeting.

Motion by: Raman

Seconded by: Etchison

Motion carried.

Meeting adjourned at: 1:48pm

Next meeting: There will be no Deans meeting in July. The Deans will meet again in August. The date is TBD.