



CTE Deans Meeting

September 25, 2017, 8:30 – 10:00 a.m.

Location: Mission Inn, 3649 Mission Inn Avenue, Riverside, CA 92501

Minutes

Roll Call			
Barstow College - Sandi Thomas	x	Norco College - Kevin Fleming	x
Chaffey College – Joy Haerens	x	Palo Verde College – Sonja Brown Givens	
College of the Desert - Zerryl Becker	x	San Bernardino Valley College - Albert Maniaol	
Copper Mountain College - Zachary Ginder	x	Riverside City College – Kristine DiMemmo	x
Crafton Hills College - Dan Word	x	Victor Valley College – Peter Maphumulo	
Moreno Valley College - Melody Graveen	x	Center of Excellence – Michael Goss	x
Moreno Valley College - Art Turnier	x	IE/DRC – Julie Pehkonen	x
Mt. San Jacinto College - Joyce Johnson	x	IE/DRC – Diann Thursby (recorder)	x
Guests:			
Robin Suitt - MSJC			
Marie Boyd, Vanessa Thomas - Chaffey			
Leslie Young - COD			

Welcome: Meeting Called to order at:

CCCAOE Update – Kevin Fleming/Joyce Johnson
Update tabled until the general session today.

Approval of Minutes

Review and Approval of Minutes: [April 3, 2017](#) Meeting
Motion to approve the minutes from the April 3, 2017 CTE Deans meeting.
Motion by: Thomas
Seconded by: DiMemmo
Motion carried? Approved

Program Recommendation

College: Chaffey College
Program Name: [Community Caregiver](#)
Motion: DiMemmo moved to recommend Community Caregiver certificate
Seconded by: Turnier
Comments/discussion: Overview of program.
Motion carried? Motion Carried.

College: Chaffey College
Program Name: [Microsoft Word](#)
Motion: Johnson moved to recommend program Microsoft Word certificate
Seconded by: Becker
Comments/discussion: Overview of program.
Motion carried? Motion Carried.

College: Chaffey College
Program Name: [Paralegal Studies](#) and [Paralegal A.S.](#)
Motion: DiMemmo moved to recommend Paralegal Studies certificate and Paralegal A.S. degree
Seconded by: Turnier
Comments/discussion: Brief overview of certificate.
Motion carried? Motion Carried.

College: Chaffey College
Program Name: [Facilities Management](#)
Motion: DiMemmo moved to recommend Facilities Management AS degree
Seconded by: Becker
Comments/discussion: Overview program.
Motion carried? Motion Carried.

College: Mt San Jacinto College

Program Name: [Associate Teacher Certificate](#)

Motion: Becker moved to recommend Associate Teacher Certificate

Seconded by: Johnson

Comments/discussion: Overview of program.

Motion carried? Motion Carried.

College: Mt San Jacinto College

Program Name: [Infant Toddler Teacher Certificate](#)

Motion by DiMemmo moved to recommend Infant Toddler Certificate

Seconded by: Fleming

Comments/discussion: Brief overview of certificate.

Motion carried? Motion Carried.

College: Mt San Jacinto College

Program Name: [Teacher Certificate](#)

Motion: Graveen moved to recommend Teacher Certificate

Seconded by: DiMemmo

Comments/discussion: Brief overview of certificate

Motion carried? Motion Carried.

College: College of the Desert

Program Name: [Residential Solar Certificate Of Achievement](#)

(Removed from agenda certificate was recommended at April 2017 meeting)

For information only (regional consortia recommendation is not required for AA-T's.)

College: Mt San Jacinto College

Program Name: [Child And Adolescent Development \(AA-T\)](#)

Comments/discussion: Brief overview of AA-T for group.

Other

New program submission and standard LMI report (Julie/Michael) (Handout)

- Goal is to streamline process and have the LMI report template standardized across the state.
- The group reviewed the template.
- Suggest showing supply/demand gap in a graphic
- Move summary up top.
- Where would emerging/future trends be visible in the report?

Program inventory update. (Julie)

- Began updating it for the region in June. Chancellor's office inventory only so programs that were submitted. Local programs do not come up.
- Compared Chancellor's office inventory with program catalogs.
- 1,027 certificate and degree options in our region
- Goal is to have the information available online. The information would be updated once a year.

Approval of Minutes

Review and Approval of Minutes: September 25, 2017 Meeting

Motion to approve the minutes from the September 25, 2017 CTE Deans meeting.

Motion by: DiMemmo

Seconded by: Thomas

Motion carried? Motion carried.

Next Meeting: October 9, 2017, 1 p.m. (Via Zoom)