

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting  
May 13, 2019  
Location: Online via Zoom**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion) MEeting 1:00pm**

Barstow College - Sandi Thomas	Present	Moreno Valley College - Art Turnier	Present
Chaffey College – Joy Haerens	Present	Mt. San Jacinto College - Joyce Johnson	Present
Chaffey College – Vanessa Thomas	Present	Norco College - Jason Parks	Not Present
College of the Desert - Zerryl Becker	Present	Palo Verde College – Biju Raman	Present
College of the Desert - Leslie Young	Not Present	San Bernardino Valley College -Albert Maniaol	Present
Copper Mountain College - Melynie Schiel	Present	Riverside City College – Kristine DiMemmo	Present
Crafton Hills College - Dan Word	Present	Riverside City College - Sandy Baker	Not Present
Moreno Valley College - Melody Graveen	Not Present	Victor Valley College – Todd Scott	Present
	Not Present		Not Present
Center of Excellence – Michael Goss	Not Present	IE/DRC – Julie Pehkonen	Not Present
Ashley Etchison - Director Regional Marketing	Not Present	IE/DRC – Diann Thursby (recorder)	Present

**Guests:** Kenny Melancon, SBVC; Don Ajene Wilcoxson, RCC; David Oleson, VVC

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor’s Office requires that all requests for new CTE program approvals include a recommendation from the “appropriate CTE Regional Consortium” (PCAH 6th Edition, page 17). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see IE/DRC Governance).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at RegionalCTE.org.

**Program Recommendation**

**College:** Victor Valley College

**Program Name:** [Advanced Life Support Module 3](#)

**Motion:** Raman moved to recommend Advanced Life Support Module 3 Certificate of Achievement

**Seconded by:** Haerens

**Comments/discussion:** Overview of Paramedic program. If they complete the entire program they will earn seven certificates. The goal was to encourage momentum points to continue along in the program.

**Motion carried?** Motion carried.

**College:** Victor Valley College

**Program Name:** [Advanced Life Support Module 2](#)

**Motion:** Raman moved to recommend Advanced Life Support Module 2 Certificate of Achievement

**Seconded by:** Haerens

**Comments/discussion:**

**Motion carried?** Motion carried.

**College:** Victor Valley College

**Program Name:** [Paramedic Internship](#)

**Motion:** Raman moved to recommend Paramedic Internship Certificate of Achievement

**Seconded by:** Haerens

**Comments/discussion:**

**Motion carried?** Motion carried.

**College:** San Bernardino Valley College

**Program Name:** [Nursing Associate Of Science Degree](#)

**Motion:** Raman moved to recommend Nursing Associate Of Science Degree

Seconded by: Turnier

**Comments/discussion:** Overview of program. New program is required by the Nursing Board association (BRN).

**Motion carried?** Motion carried.

**College:** San Bernardino Valley College

**Program Name:** [Introduction to Commercial Driver's License Fundamentals](#)

**Motion:** Raman moved to recommend Introduction to Commercial Driver's License Fundamentals Certificate of Achievement

**Seconded by:** Turnier

**Comments/discussion:** Course is in high demand. Goal is to get a lab to go along with the program. The title came into question. They went with that title because they are preparing them to take the written portion of the test not the behind the wheel. They are going to clean up the language in course description. After the discussion the title was changed from Preparation For Commercial Driver's License to Introduction to Commercial Driver's License Fundamentals

**Motion carried?** Motion carried.

**College:** Riverside City College

**Program Name:** [Registered Nursing](#)

**Motion:** Raman moved to recommend Registered Nursing A.S. Degree

**Seconded by:** Becker

**Comments/discussion:** New program is required by the Board of Nursing (BRN)

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Cosmetology Concepts](#) Certificate of Achievement and A.S. Degree

**Motion:** Raman moved to recommend Cosmetology Concepts Certificate of Achievement and A.S. Degree

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Hairstyling](#)

**Motion:** Raman moved to recommend Hairstyling Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Makeup](#)

**Motion:** Raman moved to recommend Makeup Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Waxing](#)

**Motion:** Raman moved to recommend Waxing Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Barbering](#)

**Motion:** Raman moved to recommend Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Manicuring](#)

**Motion:** Raman moved to recommend Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Develop program to meet the labor market needs.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Baking And Pastry Certificate](#)

**Motion:** Raman moved to recommend Baking And Pastry Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program. Certificate will expand program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Technical Theatre CTE Certificate](#)

**Motion:** Raman moved to recommend Technical Theatre CTE Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program. Industry partners wanted it to be a state approved certificate. Certificate covers all the "technical" side of theatre.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [IT Technician Pathway Certificate In IT Systems Support And Sales](#)

**Motion:** Raman moved to recommend IT Technician Pathway Certificate In IT Systems Support And Sales Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program. The program is very similar to what Moreno Valley College submitted early this year. Bringing forward for regional recommendation.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Management](#)

**Motion:** Raman moved to recommend Management Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [General Business](#)

**Motion:** Raman moved to recommend General Business Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Innovation And Entrepreneurship](#)

**Motion:** Raman moved to recommend Innovation And Entrepreneurship Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program. The goal is to have all colleges in the region have the certificate.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Marketing](#)

**Motion:** Raman moved to recommend Marketing Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [International Business](#)

**Motion:** Raman moved to recommend International Business Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Human Resources Local Certificate](#)

**Motion:** Raman moved to recommend Human Resources Local Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program.

**Motion carried?** Motion carried

**College:** Riverside City College

**Program Name:** [Real Estate Practice Local Certificate](#)

**Motion:** Raman moved to recommend Real Estate Practice Local Certificate of Achievement

**Seconded by:** Becker

**Comments/discussion:** Overview of program

**Motion carried?** Motion carried

## Other

- New Program vs. Program Modifications
  - Program Modifications (formerly Substantial Changes) do not require regional recommendation. CCCCO [memo](#) dated 10-18-18.
- Set meeting dates for June 2019 and August 2019
  - Suggested June 10 at 1pm we will meet via Zoom. Diann will send out an Outlook invite.
  - We'll revisit if a August meeting is needed.
- Good of the Order:
  - Zerryl suggested to look at the May revise budget. There is a huge change for CTE and how certificates will be counted.
  - Legislation and Strong Workforce. CCCAOE will keep the Deans in the loop and their advocacy efforts.

Review and Approval of Minutes: May 13, 2019 Meeting

Motion to approve the minutes from the May 13, 2019 Meeting CTE Deans meeting.

**Motion by:** Raman

**Seconded by:** Word

**Motion carried? Motion carried.**

Meeting adjourned at: 1:46pm

**Next meeting: June 10, 2019 at 1pm**

Link to Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/8864839238>

Telephone: Dial: +1 646 558 8656 (US Toll) or +1 408 638 0968 (US Toll)

Meeting ID: 886 483 9238