

**Inland Empire Desert Regional Consortium
CTE Deans Meeting**

Location: Online via Zoom

April 15, 2024, 1:00 pm

Minutes

Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Joyce Johnson called the meeting to order at: 1:02 p.m.

Meeting Attendees: Barstow College: James Lee; Chaffey College: Yolanda Friday; College of the Desert: Gary Plunkett; Copper Mountain College: Evelyn Sheffield; Crafton Hills College: Dan Word; Moreno Valley College: Eric Anthony; Mt. San Jacinto College: Joyce Johnson, Von Lawson; Palo Verde College: Biju Raman; Riverside City College: Shari Yates, Tammy Vant Hul, Thea Quigley; San Bernardino Valley College: Vanessa Thomas; Victor Valley College: Sandy Visser-Jones and Karmen Padfield; IEDRC: Stephanie Murillo, Sheryl Plumley, Taylor Gilbertson and Diann Thursby (recorder)

Guests: Nicole Lambrou, San Bernardino Valley College

Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

Program Recommendation

College: Crafton Hills College

Program Name: [Technical Theatre - Certificate of Achievement](#)

Motion: Etchison moved to recommend Technical Theatre - Certificate of Achievement

Seconded by: Biju

Comments/discussion: Overview of program. Previously, Technical Theater Level 1. The certificate is to help students hone their skills in the production elements of the theater. The local industry would like to see the certificate and the students could gain employment at the smaller venues. The Deans discussed the LMI report.

Motion Carried? Yes.

College: Crafton Hills College

Program Name: [Library Support Staff](#)

Motion: Raman moved to recommend Library Support Staff Certificate of Achievement

Seconded by: Friday

Comments/discussion: Overview of Program. The program is also at San Bernardino Valley College. The Deans had a question about the hourly wage. Crafton Hills shared that there is opportunity for growth. Dan is going to send additional information that supports the program.

Motion Carried? Yes.

College: College of the Desert

Program Name: [College of the Desert – QuickBooks Online Training Certificate of Achievement](#)

Motion: Plunkett moved to recommend College of the Desert – QuickBooks Online Training Certificate of Achievement

Seconded by: Word

Comments/discussion: Overview of program. Course work is aligned with the Associates degree in accounting. The certificate can lead to entry level employment while the student continues to pursue their associates degree.

Motion Carried? Yes.

College: College of the Desert

Program Name: [Pre-Allied Health Certificate of Achievement](#)

Motion: Plunkett moved to recommend Pre-Allied Health Certificate of Achievement

Seconded by: Friday

Comments/discussion: Overview of program. The certificate is to recognize that there is a great deal of course work that goes into preparing to enter the nursing program and that it could lead to other allied health care fields. The certificate leads to “higher ranking” when applying for the RN program. Is there industry value with the certificate? There is the possibility that it could lead to an entry level position. The certificate is a halfway point for the student. It is a way of recognizing the work that they have done. It is like halfway to their degree. It is a stackable certificate

Motion Carried? Yes.

College: Riverside City College

Program Name: [Anesthesia Technology](#)

Motion: Etchison moved to recommend Anesthesia Technology Certificate of Achievement and A.S. Degree

Seconded by: Word

Comments/discussion: Overview of program. It can be a certificate (the student has to already have an Associate Degree) or an Associate Degree. After completion of the program the student will need to take a national certification. The only other program is in Pasadena.

Motion Carried? Yes.

College: San Bernardino Valley College

Program Name: [Sustainable Design](#)

Motion: Thomas moved to recommend Sustainable Design Certificate of Achievement

Seconded by: Raman

Comments/discussion: Overview of program by Nicole Lambrou of how the program would benefit both the students and the region. Shared industry needs and employment growth (estimated at 10%). The goal is to turn the certificate into an Associate Degree. The student who holds the certificate would be able to find employment inside and outside the Architecture industry.

Motion Carried? Yes.

Other

- Round 8 activities addition & SW local - Sheryl and Taylor
 - Updates for Round 8 to include Counselors/Student Services.
 - Taylor shared a strong workforce update and will share highlights and information via email. (Diann sent it out via the CTE Deans list-serve.)
- May Faculty Retreat: topics and priorities - Stephanie
 - May 2-4, 2024 in San Diego. There is about 50/50 representing K12 and Community College Faculty. Reviewed agenda and this year is focusing on calibration and helping our students.
 - Stephanie asked the Deans if there are any other topics that should be covered.
 - Next year possibly open it up to the Student Support Services with a CTE focus.
- CCCAOE Updates with Dan Word

- Spring Conference 2024. Monday, 4/22 Board Retreat. The full conference is 4/23-4/26.
- CCCAOE Executive Director position is still in the hiring process.
- Are there any topics you would like Dan to address? Apprenticeship for every adult.
- Possibility of funding employer engagement personnel or activities at each college (Sheryl)
 - Are there other colleges who would like to have their own EEM? There will be more information to follow. The Deans shared their thoughts. Some colleges thought one was sufficient. While other colleges would appreciate having their own EEM. It was suggested to divide by sector. If you have more thoughts email your ideas to Sheryl.
- Perkins allocation came out today (4-15-24).

Motion: Raman moved to approve the minutes for the April 15, 2024 CTE Deans Meeting.

Seconded by: Thomas

Motion carried? Yes.

Next meeting: May 13, 2024, 8:30 am (in person)