

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting**

**Location: Online via Zoom**

**January 8, 2024, 1pm**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion).**

**Called to order at: Joyce Johnson called the meeting to order at 1:02 p.m.**

**Barstow College: Crystal Nasio; Chaffey College: Yolanda Friday, Eric Sorenso; Crafton Hills College: Dan Word; College of the Desert: Neil Lingle, Mari Abril; Copper Mountain College: Evelyn Sheffield; Moreno Valley College: Phil Rawlings; Mt. San Jacinto College: Joyce Johnson, Von Lawson, Marilyn Harvey; Norco College: Ashley Etchison; Palo Verde College: Biju Raman; Riverside City College: Shari Yates, Tammy Vant Hul, Thea Quigley; San Bernardino Valley College: Vanessa Thomas; Victor Valley College: Sandy Visser-Jones, McKenzie Tarango; IEDRC: Stephanie Murillo, Lori Sanchez, James Meier and Diann Thursby (recorder)  
Guests: IEGO: Andy Hall, Matt Juan Madrigal**

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see [IE/DRC Governance](#)).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at [RegionalCTE.org](#).

**Program Recommendation**

**College:** College of the Desert

**Program Name:** [Commercial Drone Imaging](#)

**Motion:** Vant Hul moved to recommend Commercial Drone Imaging Certificate of Achievement

**Seconded by:** Word

**Comments/discussion:** Mari Abril gave us an overview and background of the program.

**Motion Carried? Yes.**

**Other**

- IEGO and the new CREATE grant (Andy Hall, IEGO)
  - Introduced Juan Madrigal to the Deans and updated the Deans on the transition period.
    - [juan@coeccc.net](mailto:juan@coeccc.net) OR [jcmadrigal909@gmail.com](mailto:jcmadrigal909@gmail.com)
  - COE Request Form: [https://coeccc.co1.qualtrics.com/jfe/form/SV\\_brb3ibflTxmTj7v](https://coeccc.co1.qualtrics.com/jfe/form/SV_brb3ibflTxmTj7v)
  - IETO is still waiting on contract from the CCCCO but they are available for the work
  - COE team includes Andy Hall, Juan Madrigal ([juan@coeccc.net](mailto:juan@coeccc.net) OR [jcmadrigal909@gmail.com](mailto:jcmadrigal909@gmail.com)), Josh Shapiro, Shannon Moran and potentially others joining the team

- Regional funds request process (Lori)
  - Feedback on the process.
  - Submitting via Submittable does not allow for more in depth conversation.
    - Deans wanted the opportunity to have those conversations prior to casting their votes.
    - Could there be a quick Q&A/dialogue session to answer additional questions on the projects? Is the preference for the submitting timeline?
      - It seems like it makes the most sense to coordinate with a standing meeting.
  - Format of the Submittable form: is there additional information you would like to see on the form? It seemed that the forms/questions were adequate.
  
- CCCAOE Updates with Dan Word
  - CCCAOE Spring Board retreat this week Wednesday-Friday.
  - Policy Summit is February 20 & 21, 2024. Please reach out to Dan if you would like to attend [dword@craftonhills.edu](mailto:dword@craftonhills.edu)
  - Leadership Academy I is happening this week. The date for Leadership Academy II is TBA.
  
- 2024 Counselor Conclave (Stephanie)
  - The Conclave will be held in person on March 7, 2024 at the Riverside Convention Center.
  - The flyers and registration link will be ready soon. The event will be free and invite those who you think would benefit from attending.
  - Stephanie shared the information received from the survey on the breakout sessions.
  - What can we do this year for our audience to give them something that they need?
    - Sharing information that is central and important for all of our schools in the region.
      - Great things that are happening at the colleges. Share via link to a website page or a sheet with the information on it.
    - Identifying a topic or two via panel and creating a space where these topics can be discussed.
    - If you have ideas or if you would like to participate, reach out to Stephanie.
    - Watch for an email for a request for proposals for workshops. There will be two sets of breakout sessions for these topics. These workshops are in addition to the college breakout sessions.
  
- Good of the order
  - From Shari Yates in the chat: Does anyone have a sample of a work experience class with the new state changes incorporated? I'm looking for a template. Contact Shari if you have more information.

**Motion:** Harvey moved to approve the minutes for the January 8, 2024 CTE Deans Meeting.

**Seconded by:** Friday

**Motion carried?**

**Next meeting in person:** February 5, 2024 at 8:30 a.m.

**Meeting adjourned at 1:47 p.m.**