Inland Empire Desert Regional Consortium
CTE Deans Meeting

Location: Online via Zoom

October 2, 2023, 1pm

Minutes

Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion).

Called to order at: Biju Raman called the meeting to order at 1:02 pm

Chaffey College - Yolanda Friday; Crafton Hills College- Dan Word; College of the Desert- Pamela Stegeman, Beth Allen Bentley, Gary Plunkett; **Copper Mountain- Evelyn Sheffield; Moreno Valley- Kevin Stewawrt; Eric Anthony; Mt. San Jacinto- Marilyn Harvey; Norco-Ashley Etchison; Palo Verde-Biju Raman; Riverside City-Shari Yates, Thea Quigley; San Bernardino Valley College-Vaness Thomas; IEDRC- Sheryl Plumley, Stephanie Murillo, Lori Sanchez, Jame Meier, and Diann Thursby (recorder)**

Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor's Office requires that all requests for new CTE program approvals include a recommendation from the "appropriate CTE Regional Consortium" (PCAH 7th Edition, page 22). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see IE/DRC Governance).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at RegionalCTE.org.

Program Recommendation

College: Riverside City College
Program Name: Professional Skills of Baking & Pastry Arts
Motion: Etchison moved to recommend Professional Skills of Baking & Pastry Arts Certificate of Achievement
Seconded by: Yates
Comments/discussion: Overview of program. The certificate is a combination of the three smaller certificates.
Motion Carried.

College: Norco College
Program Name: Entrepreneurship
Motion: Yates moved to recommend Entrepreneurship A.S. Degree
Seconded by: Etchison
Comments/discussion: Overview of program. It combines three programs already offered. The three stackable certificates will lead to the Associates Degree.
Motion Carried.

College: San Bernardino Valley College
Program Name: Amazon Web Services (AWS) Cloud Computing
Motion: Harvey moved to recommend Amazon Web Services (AWS) Cloud Computing Certificate of Achievement
Seconded by: Friday
Comments/discussion: Overview of program. SBVC has been working with Amazon to develop this program. The students are eligible to sit for the industry certification after completing the classes in this certificate.
Motion Carried.

College: San Bernardino Valley College
Program Name: [Social Work and Human Services Assistant](#)
Motion: Anthony moved to recommend Social Work and Human Services Assistant Certificate of Achievement
Seconded by: Quigley
Comments/discussion: Overview of program. The college realized there was a need for this certificate because of the mental health issues that society is facing.
Motion Carried.

College: College of the Desert
Program Name: [Marketing Certificate of Achievement](#)
Motion: Word moved to recommend Marketing Certificate of Achievement
Seconded by: Yates
Comments/discussion: Pamela Stegeman shared an overview of the program. The certificate is designed for those currently working in the field and would like to advance in their career.
Motion Carried.

College: College of the Desert
Program Name: [Marketing AS Degree](#)
Motion: Yates moved to recommend Marketing AS Degree
Seconded by: Etchison
Comments/discussion: Overview of program. The degree for those who earned the certificate and want to earn a degree. The elective courses align with the Business 2.0 degree if they with to continue their education.
Motion Carried.

College: College of the Desert
Program : [Project Management Certificate Of Achievement](#)
Motion: Etchison moved to recommend Project Management Certificate Of Achievement
Seconded by: Word
Comments/discussion: Overview of program. The nine credit certificate was designed per industry's requests from advisory . If you complete the classes you will have enough training and hours to sit for the professional certification (PMI).
Motion Carried.

Other Info

- CCCAOE Updates with Dan Word - Asking for support for gift baskets for the region.
- Fiscal update - Sheryl -
    - Quarter 1 reporting is due October 31.
    - Budget worksheets for SWP Round 8 are due October 10.
- Marketing - Explore books are in. Reach out to James if you would like some for your colleges. It is time for the RFP for the Regional Marketing campaign if you are interested in sitting on the RFA committee.
- LMI data requests - continue to submit requests via form located on desertcolleges.org

Motion: Friday moved to approve the minutes for the October 2, 2023 CTE Deans Meeting.
Seconded by: Harvey
Motion carried.

Next meeting: November 6, 2023