

**Inland Empire Desert Regional Consortium  
CTE Deans Meeting  
May 11, 2020  
Location: Online via Zoom**

**Minutes**

**Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:03 PM**

Barstow College - Lisa Holmes, Crystal Nasio	Present	Mt. San Jacinto College - Joyce Johnson, Von Lawson, Marilyn Harvey	Present
Chaffey College –Robert Frost, Vanessa Thomas	Present	Norco College - Jason Parks	Present
College of the Desert - Douglas Benoit	Present	Palo Verde College – Biju Raman	Present
Copper Mountain College - Matt Barboza	Present	San Bernardino Valley College - Patty Quach	Present
Crafton Hills College - Dan Word	Present	Riverside City College – Shari Yates, Thea Quigley	Present
Moreno Valley College - Melody Graveen	Present	Victor Valley College – Todd Scott	Present
Center of Excellence – Michael Goss	Present	IE/DRC – Julie Pehkonen	Present
Ashley Etchison - Director Regional Marketing	Not Present	IE/DRC – Diann Thursby (recorder)	Present

**Guests: Jonathan Polidano-Chaffey; Farshid Mirzaei-Norco College, Wendy Deras-RDEE Health**

**Regional Recommendation Process:**

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor’s Office requires that all requests for new CTE program approvals include a recommendation from the “appropriate CTE Regional Consortium” (PCAH 6th Edition, page 17). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see IE/DRC Governance).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at RegionalCTE.org.

**Program Recommendation**

**College:** Moreno Valley College

**Program Name:** BUSINESS INFORMATION WORKER I

**Motion:** Graveen moved to recommend Business Information Worker I Certificate of Achievement

**Seconded by:** Raman

**Comments/discussion:** Overview of program and the history behind the development.

**Motion carried.**

**College:** Norco College

**Program Name:** 3D Mechanical Drafting

**Motion:** Benoit moved to recommend 3D Mechanical Drafting Certificate of Achievement and A.S. Degree

**Seconded by:** Parks

**Comments/discussion:** Locally approved certificates. The programs have been updated and more robust curriculum. Feedback and input was given from the advisory committees

**Motion carried.**

**College:** Norco College

**Program Name:** Architectural Graphics

**Motion:** Benoit moved to recommend Architectural Graphics Certificate of Achievement and A.S. Degree

**Seconded by:** Parks

**Comments/discussion:** Locally approved certificates. The programs have been updated and more robust curriculum. Feedback and input was given from the advisory committees

**Motion carried.**

**College:** Crafton Hills College

**Program Name:** Computer Information Systems: Network Administration A.S. Degree

**Motion:** Frost moved to recommend Computer Information Systems: Network Administration A.S. Degree

**Seconded by:** Graveen

**Comments/discussion:** The “programs” have been on the books. The programs were updated to support industry needs.

**Motion carried.**

**College:** Crafton Hills College

**Program Name:** Associate Of Science Computer Information Systems: Programming

**Motion:** Frost moved to recommend Associate Of Science Computer Information Systems: Programming

**Seconded by:** Graveen

**Comments/discussion:** The “programs” have been on the books. The programs were updated to support industry needs.

**Motion carried.**

**College:** Crafton Hills College

**Program Name:** MARKETING A.A. Degree Major

**Motion:** Benoit moved to recommend Marketing A.A. Degree

**Seconded by:** Frost

**Comments/discussion:** New program created around the regional projects and advisory committees.

**Motion carried.**

## Other

- CCCAOE Updates with Melody Graveen
  - Call for proposals have come out for the Fall 2020 Conference.
  - The Leadership Conference was rescheduled for August. Contact Melody if you need more info.
  - The Deans discussed likelihood of travel in the upcoming months. The consensus was there is a lot of uncertainty.
    - Email Melody if you believe your college district will not let you travel in the Fall or to the Leadership Academy.
  - Asked the group if there were questions for her to take back to the CCCAOE Board?
    - Status of Strong Workforce funding (and it seems appropriate to keep it as people will be needing to enter the workforce).
      - The Districts will need to have flexibility with their spending.
- LinkedIn Learning

- Update. Joyce will send an email with updates and who the point of contact will be for this “project”.
- Set meeting dates for June through August 2020
  - The group would like to meet in June.
    - The next meeting will be June 8, 2020 at 1pm online via Zoom.
- Center of Excellence Update
  - Perkins 5 Guidance document for all colleges.
  - Shared information about the WARN notices he sent out. The information is inside of the weekly regional newsletter.
- Moreno Valley shared they hosted an online workshop for students and it was the best attended workshop. When we are back to meeting face to face, they will continue to host online meetings.

Review and Approval of Minutes: May 11, 2020 Meeting

Motion to approve the minutes from the May 11, 2020 CTE Deans meeting.

**Motion by:** Parks

**Seconded by:** Word

**Motion carried.**

Meeting adjourned at: 1:35pm

**Next meeting:** June 8, 2020 at 1pm online via Zoom.