

**Inland Empire Desert Regional Consortium
CTE Deans Meeting
October 14, 2019
Location: Online via Zoom**

Minutes

Roll Call (Quorum = 8 colleges; 7 votes required to carry any motion). Called to order at: 1:02pm

Barstow College - Lisa Holmes	Not Present	Mt. San Jacinto College - Joyce Johnson	Present
Chaffey College – Vanessa Thomas	Present	Norco College - Jason Parks	Present
College of the Desert - Douglas Benoit	Not Present	Palo Verde College – Biju Raman	Not Present
Copper Mountain College - Melynie Schiel	Present	San Bernardino Valley College -Albert Maniaol	Not Present
Crafton Hills College - Dan Word	Present	Riverside City College – Ajene Wilcoxson	Present
Moreno Valley College - Melody Graveen	Present	Riverside City College - Sandy Baker	Not Present
Moreno Valley College - Art Turnier	Not Present	Victor Valley College – Todd Scott	Present
Center of Excellence – Michael Goss	Present	IE/DRC – Julie Pehkonen	Present
Ashley Etchison - Director Regional Marketing	Present	IE/DRC – Diann Thursby (recorder)	Present

Guests: Neville Slade, VVC

Regional Recommendation Process:

The Inland Empire/Desert Regional Consortium is comprised of the 12 community colleges in Riverside and San Bernardino counties. The California Community College Chancellor’s Office requires that all requests for new CTE program approvals include a recommendation from the “appropriate CTE Regional Consortium” (PCAH 6th Edition, page 17). This recommendation ensures program offerings meet regional labor market needs and do not unnecessarily duplicate programs.

The IE/DRC vested responsibility for recommending new programs, program revisions, and other program matters with its CTE Deans subcommittee (click here to see IE/DRC Governance).

Regional recommendation should occur at the beginning of new program development. Colleges seeking regional recommendation must submit their request online at RegionalCTE.org.

Program Recommendation

College: College of the Desert

Program Name: [PUBLIC SAFETY CERTIFICATE OF ACHIEVEMENT](#)

Tabled until next meeting.

College: College of the Desert

Program Name: [Film Production Management Certificate of Achievement](#)

Tabled until next meeting.

College: College of the Desert

Program Name: [Film Post-Production Certificate of Achievement](#)

Tabled until next meeting.

College: College of the Desert

Program Name: [Pharmacy Technician](#)

Tabled until next meeting.

College: Moreno Valley College

Program Name: [Emergency Medical Technician](#)

Motion: Parks moved to recommend Emergency Medical Technician Certificate of Achievement

Seconded by: Word

Comments/discussion: Not a new program. Purpose to get the Certificate is to get state approval.

Motion carried.

College: Moreno Valley College

Program Name: [IT Technician Pathway Cybersecurity Analyst](#)

Motion: Wilcoxson moved to recommend IT Technician Pathway Cybersecurity Analyst Certificate of Achievement

Seconded by: Schiel

Comments/discussion: Phase four of the IT Tech Pathway.

Motion carried.

College: Norco College

Program Name: [Game 3D Modeling and Animation](#)

Motion: Graveen moved to recommend Game 3D Modeling and Animation Certificate of Achievement

Seconded by: Word

Comments/discussion: Update of existing program.

Motion carried.

College: Norco College

Program Name: [Game Concept Art](#)

Motion: Graveen moved to recommend Game Concept Art Certificate of Achievement

Seconded by: Word

Comments/discussion: Update of existing program.

Motion carried.

College: Norco College

Program Name: [Game Design](#)

Motion: Graveen moved to recommend Game Design Certificate of Achievement

Seconded by: Word

Comments/discussion: Update of existing program.

Motion carried.

College: Norco College

Program Name: [Game Programming](#)

Motion: Graveen moved to recommend Game Programming Certificate of Achievement

Seconded by: Word

Comments/discussion: Update of existing program.

Motion carried.

College: Norco College

Program Name: [Game Development Core](#)

Motion: Graveen moved to recommend Game Development Core Certificate of Achievement

Seconded by: Word

Comments/discussion: Update of existing program.

Motion carried.

College: Norco College

Program Name: [Apprenticeship: Manufacturing Technician 1](#)

Motion: Schiel moved to recommend Apprenticeship: Manufacturing Technician 1 Certificate of Achievement

Seconded by: Wilcoxson

Comments/discussion: Overview of certificate. The certificate is stackable.

Motion carried with the request that Jason report back on the number of work experience hours needed to complete the industry certification.

College: Norco College

Program Name: [Apprenticeship: Manufacturing Technician 2 Certificate and Associates Degree](#)

Motion: Schiel moved to recommend Apprenticeship: Manufacturing Technician 2 Certificate of Achievement, A.A. Degree, A.S. Degree

Seconded by: Wilcoxson

Comments/discussion: Overview of certificate and degree. The certificate is stackable. The industry certification is granted by another agency.

Motion carried with the request that Jason report back on the number of work experience hours needed to complete the industry certification.

College: Riverside City College

Program Name: [Baking and Pastry](#)

Motion: Parks moved to recommend Baking and Pastry A.S. Degree

Seconded by: Thomas

Comments/discussion: Overview of Certificate & Degree. The question was asked if have an AS Degree helps the student.

Motion carried with one nay.

College: Riverside City College

Program Name: [Building Automation Control](#)

Motion: Thomas moved to recommend Building Automation Control Certificate of Achievement

Seconded by: Parks

Comments/discussion:

Motion carried.

College: Riverside City College

Program Name: [Building Inspection Technology](#)

Motion: Thomas moved to recommend Building Inspection Technology Certificate of Achievement

Seconded by: Parks

Comments/discussion:

Motion carried.

College: Riverside City College

Program Name: [Zero Net Energy](#)

Motion: Thomas moved to recommend Zero Net Energy Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview of program.

Motion carried.

College: Riverside City College

Program Name: [HVAC Commercial Technology](#)

Motion: Thomas moved to recommend HVAC Commercial Technology A.S. Degree and Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview of program.

Motion carried

College: Riverside City College

Program Name: [Building Energy Systems Professional in HVAC Technology](#)

Motion: Thomas moved to recommend Building Energy Systems Professional in HVAC Technology A.S. Degree

Seconded by: Parks

Comments/discussion: Overview of program.

Motion carried.

College: Riverside City College

Program Name: [Residential Installation](#)

Motion: Thomas moved to recommend Residential Installation Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview of program.

Motion carried.

College: Riverside City College

Program Name: [Automotive Refinishing and Paint](#)

Motion: Parks moved to recommend Automotive Refinishing and Paint A.S. Degree and Certificate of Achievement

Seconded by: Thomas

Comments/discussion: Overview of program. The collision repair certificate was split into two certificates. Discussion if an Associate Degree is needed.

Motion carried with one abstention.

College: Riverside City College

Program Name: [Automotive Technology Collision Repair](#)

Motion: Parks moved to recommend Automotive Technology Collision Repair A.S. Degree and Certificate of Achievement

Seconded by: Thomas

Comments/discussion: Overview of program. The collision repair certificate was split into two certificates. Discussion if an Associate Degree is needed.

Motion carried with one abstention.

College: Riverside City College

Program Name: [Automotive Hybrid and Electrical Vehicle](#)

Motion: Parks moved to recommend Automotive Hybrid and Electrical Vehicle A.S. Degree and Certificate of Achievement

Seconded by: Thomas

Comments/discussion: Overview of program. Discussion if an Associate Degree is needed.

Motion carried with one abstention.

College: Riverside City College

Program Name: [Information Technology](#)

Motion: Word moved to recommend Information Technology A.S. Degree and Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview and discussion. This was a local certificate that is moving forward for state approval.

Motion carried with the request that Ajene report back with clarification on course description and classes needed.

College: Riverside City College

Program Name: [Web Master - Web Designer Concentration](#)

Motion: Word moved to recommend Web Master - Web Designer Concentration Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview and discussion. This was a local certificate that is moving forward for state approval.

Motion carried with the request that Ajene report back with clarification on course description and classes needed.

College: Riverside City College

Program Name: [Web Master - Web Developer Concentration](#)

Motion: Word moved to recommend Web Master - Web Developer Concentration Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview and discussion. This was a local certificate that is moving forward for state approval.

Motion carried with the request that Ajene report back with clarification on course description and classes needed.

College: Riverside City College

Program Name: [Amazon Web Services](#)

Motion: Word moved to recommend Amazon Web Services Certificate of Achievement

Seconded by: Parks

Comments/discussion: New program. New technology to meet industry needs.

Motion carried with the request that Ajene report back with clarification on course description and classes needed.

College: Riverside City College

Program Name: [Graphic Design and Digital Media](#)

Motion: Parks moved to recommend Graphic Design and Digital Media A.S. Degree and Certificate of Achievement

Seconded by: Word

Comments/discussion: Overview program.

Motion carried.

College: Riverside City College

Program Name: [Corrections Certificate](#)

Motion: Word moved to recommend Corrections Certificate Certificate of Achievement

Seconded by: Parks

Comments/discussion: Overview of program.

Motion carried.

College: San Bernardino Valley College

Program Name: [Building Information and 3D Modeling](#)

Tabled until next meeting.

College: San Bernardino Valley College

Program Name: [Building Information Management \(BIM\)](#)

Tabled until next meeting.

College: San Bernardino Valley College
Program Name: [Architecture and Environmental Design](#)
Tabled until next meeting.

College: San Bernardino Valley College
Program Name: [3D Modeling and Design](#)
Tabled until next meeting.

College: Victor Valley College
Program Name: [Irrigation and Water Management](#)
Motion: Schiel moved to recommend Irrigation and Water Management Certificate of Achievement
Seconded by: Graveen
Comments/discussion: This was a local certificate that is moving forward for state approval.
Motion carried.

College: Victor Valley College
Program Name: [Natural Resource and Environmental Technology Certificate of Achievement](#)
Motion: Schiel moved to recommend Natural Resource and Environmental Technology Certificate of Achievement
Seconded by: Graveen
Comments/discussion: This was a local certificate that is moving forward for state approval.
Motion carried.

College: Victor Valley College
Program Name: [Geospatial Technology](#)
Motion: Schiel moved to recommend Geospatial Technology Certificate of Achievement
Seconded by: Graveen
Comments/discussion: This was a local certificate that is moving forward for state approval.
Motion carried.

College: Victor Valley College
Program Name: [Ecological Restoration](#)
Motion: Schiel moved to recommend Ecological Restoration Certificate of Achievement
Seconded by: Graveen
Comments/discussion: This was a local certificate that is moving forward for state approval.
Motion carried.

Other

- CCCAOE Updates with Melody Graveen
 - Verify your cell phone number with CCCAOE so you can sign in at the conference via your cell.
 - Making the switch to be paperless. There is a new app to help with this goal to be paperless.
- Marketing Updates with Ashley Etchison
 - Online Education Initiative will present at November 18 meeting.
 - I Heart Radio is interested in partnering with colleges who would like to use their AM station. Reach out to Ashley if you are interested.

Review and Approval of Minutes: October 14, 2019 Meeting

Motion to approve the minutes from the October 14, 2019 CTE Deans meeting.

Motion by: Parks

Seconded by: Scott

Motion carried? Motion carried.

Meeting adjourned at: 2:01pm

Next meeting: 11/18/19, 8:30am, DoubleTree by Hilton, 285 E Hospitality Ln, San Bernardino, 92408